



24<sup>th</sup> April 2020

Dear Parent/Carer

Re: Free School Meals support during the Academy closure caused by the coronavirus outbreak

We write to inform you that the Academy has now moved to using a national voucher scheme to ensure that students eligible for benefits related Free School Meals can continue to receive support during the closure has now been put in place. Parents/Carers of eligible students can receive £15 worth of vouchers per child per week to ensure that their child(ren) can continue to receive the filling, healthy lunch which would have been provided to them at school. We expect the first vouchers (covering the holidays) to reach you in the next few days.

If you are on our Free School Meal register and we hold an e-mail address for you, you will receive a weekly e-mail from Select EdenRed (who are facilitating the scheme) which will include a redemption e-code and details of how to use the code to get vouchers. You will need access to the internet. When redeeming the code, you will be able to select which supermarket you wish to use the voucher at (Tesco, Sainsburys, Morrisons or ASDA locally) then download vouchers. Vouchers can then either be printed or stored on your phone for later use. Vouchers are time limited so should be used as soon as possible. All stores accept vouchers in-store; some will also accept vouchers for online grocery shopping.

You are free to use the vouchers to select the most appropriate food and drink for your child(ren). When selecting products, we encourage you to consider health and nutrition.

The School Food Standards may act as a useful guide <https://www.gov.uk/government/publications/standards-for-school-food-in-england> and there are also a number of online resources available to support you in preparing healthy and nutritious food, such as the NHS Eat Well website <https://www.nhs.uk/live-well/eat-well>

Any unused funds do not need to be returned and can be rolled over for use in future weeks for the same purpose. The vouchers should not be redeemed for any age-restricted items, such as alcohol, cigarettes or lottery tickets. If we become aware of any fraudulent use of these funds, we reserve the right to make a report to the relevant authorities and withdraw the provision of any future support. Further information about the scheme can be found in the Parent/Carer Frequently Asked Questions document available at:

[https://www.edenred.co.uk/Documents/DfE/DfE\\_FreeSchoolMeals\\_ParentCarerFAQs.pdf](https://www.edenred.co.uk/Documents/DfE/DfE_FreeSchoolMeals_ParentCarerFAQs.pdf)

If you have any queries about the operation of the scheme you may also contact us by e-mail to [finance@thehazeleyacademy.com](mailto:finance@thehazeleyacademy.com). Thank you for your patience and understanding as we put these new arrangements into place on your behalf.

Yours sincerely

Mrs Jo Wright

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CFO 5 Dimensions Trust