



4<sup>th</sup> March 2024

Dear Parent/Carer

**Year 10 Parents' Evening – Thursday 21<sup>st</sup> March (4.15pm to 7.30pm)**

We would like to invite you to attend the above face to face evening, at The Hazeley Academy. It has been a while since we held a parents' evening face to face, as over the years we have held these online. It is an important evening where you will have the opportunity to discuss your child's progress.

Appointments for **Thursday 21<sup>st</sup> March** can be booked in the normal manner via our intuitive and easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Appointments can be made from **6pm on 7<sup>th</sup> March**, and the booking system will close on **Thursday 21<sup>st</sup> March at 10am**. If you have any queries regarding the online booking system, please contact [parentsevening@haz5d.com](mailto:parentsevening@haz5d.com) who will be happy to help.

Please visit <https://hazeley.schoolcloud.co.uk> to book your appointments. A short guide on how to add appointments is attached as a reminder with this letter. Please be aware that where there are two teachers delivering a subject you will only be able to book an appointment with one of them and that teaching staff will therefore have liaised before the evening to ensure that you are fully informed.

In summary, you will be required to login with the following information:

Parental Details, i.e. **Mr/Mrs/Ms, Forename, Surname**

Student's **Preferred First Name**

Student's **Preferred Surname**

Student's **Date of Birth**

During the evening our prom committee will be selling refreshments so please bring some loose change with you to take advantage of this.

We look forward to seeing you at this important evening.

Yours sincerely

**Mr A Laurie**

**Year 10 Progress Leader**