

Principal: Mr T Nelson

12th July 2023

Dear Parent/Carer and Students,

I hope you are well, and students are making the most of their long summer holiday. Hopefully everything below gives you all the information for collecting exam results.

Below is all the information you require for results day and enrolling into Hazeley Sixth Form:

## Accessing the school on results day

Please be aware that the V2 will be closed, so you will not be able to access the school from this road or use the main car park. You will need to come in the entrance on Portway, which is by the Walnuts School, as this will be open, and you will be able to park on the playground, but please be aware parking will be limited. You will then enter the school through the door from the playground into the foyer.

#### **Internal Students**

You will collect your GCSE results from school between 9am-12pm, this will also be the time you need to enrol. All enrolments must take place by 12pm on 24th August 2023. You will receive an A4 coloured slip in your exam results envelope that will tell you about your next steps regarding enrolment.

Yellow slip - this indicates you have met the entry requirements for your chosen courses, unless you want to make subject changes, you are able to complete a straight enrolment into sixth form either by using the chrome books available in school that morning, or login on to the portal once you get home. You must complete this enrolment by 12pm on 24th to guarantee your place. If you wish to make a course change you will need to meet with one of the sixth form team before you leave school to agree this change.

Orange, blue, pink, purple slip - this indicates you need to meet with a member of the sixth form team, who will be named on your slip. You will need to discuss your options choices along with your GCSE results and your possible enrolment into sixth form. All staff will be available in the gym between 9am-12pm on results day, you must ensure you meet with them before you leave school.

#### What if I have not met the entry requirements?

For all students who have not quite met the entry requirements we will always discuss what subjects we can offer you and try to make it work for you if you still wish to come to Hazeley Sixth Form.

### What if I want someone else to collect my results for me?

Students can give permission for results to be collect by a friend or relative on 24th, however, they must email <a href="mailto:exams@thehazeleyacademy.com">exams@thehazeleyacademy.com</a> in advance of the 24th August, naming the person who they can be released too. Without this permission the results will not be given to anyone else other than the student.

What if I have a query about my results or want a remark?













I would initially suggest that you contact the Head of Subject, who may be able to answer your queries or email <a href="mailto:exams@thehazeleyacademy.com">exams@thehazeleyacademy.com</a> as they will be able to provide you with any specific exam information or the details of remarks/appeals.

# Away for results day

If you are not available to come into Hazeley on 24th, please email <u>sixthform@thehazeleyacademy.com</u> by Friday 14th July, we will then send out further instructions on how to enrol.

Once your enrolment is confirmed you will receive all information regarding the start of term.

We hope you enjoy your summer holidays, and we hope to see you on 24th August.

Kind regards.

Miss Whiteman Head of School







