



Dear Parent/Carer,

## COVID-19 Update - 30 November 2020

Over the weekend we were informed of two further cases of COVID-19 in Year 13. You will be pleased to know that both students are recovering at home and we have informed all identified close contacts, and plans are in place to support learning and pastoral care at home.

We will continue to monitor the situation with Public Health England and keep you updated. It is critical that we all continue to play our part by following the guidance at the bottom of this correspondence. It really is a community effort and if in doubt call, please call our COVID-19 line on 07387 064221.

## Making Our Communication Even Better

Parental feedback suggests that you agree that the challenges of 2020 really have sparked innovation and improved the quality of communication at Hazeley, but as you would expect we now want to improve it further.

- **Homework** – All homework will now be on Microsoft TEAMS rather than on both Teams and Go4Schools. Homework communication is improving with the weekly Microsoft Teams email digest to parents showing assignments.
- **Languages** - We are exploring how we can improve communication with parents who have English as an Additional Language. If you have any suggestions that would support us with this, we would love to hear from you – [enquiries@thehazeleyacademy.com](mailto:enquiries@thehazeleyacademy.com).
- **Praise**- Sharing the success of our fabulous students and community is another strength we want to build on.
- **YouTube** - Staff and students are developing a YouTube channel and improving the quality of our videos. The videos will help to convey key messages and will be shared in addition to updates sent via School Comms.
- **Facebook** – Plans are evolving to further develop The Hazeley Academy Parent Portal and we thank everyone who contributes - new members are always welcome. You can join the group by [clicking this link](#).
- **5D Trust** – You can expect termly updates on how the Trust supports your child/ren and their school.

Thank you for playing your part in helping to make communications at Hazeley effective and valuable. To help improve these communications further a few reminders to bear in mind:

- **Contact the right person**- The form tutor or relevant subject teacher are usually the best initial point of contact. Sending an email to multiple people often slows responses and demanding to “go straight to the top” can also cause delays.

- **Appointments**- Planned commitments and COVID-19 restrictions mean that it is rarely possible for staff to speak with parents without appointments. It is critical for the safety of our community that parents do not simply turn up at the Academy wanting to speak with a member of staff without prior appointment.
- **Feedback and Praise**- Never underestimate the power of feedback or a few kind words to help keep Hazeley improving. Conversely, I am sure you would not expect staff to tolerate communications that are abusive or threatening and staff will close and report communications of this nature.
- **Email is best**- The best way to contact staff is by email. We will aim to get back to you within two school days, sooner if possible. More details can be found in the contact section of the Academy website, but **if ever in doubt phone, or email**, our Reception team and they will be happy to help you.  
([enquires@thehazeleyacademy.com](mailto:enquires@thehazeleyacademy.com) or telephone - 01908 555620)

### Home Learning

Thanks to the combined efforts of students, parents and staff, home learning has become another Hazeley strength. As you would expect we now want to build on this, and Mrs Williamson and her team will be reviewing what is going well and where we can improve. If you have any comments or ideas, then please email her - [gwilliamson@thehazeleyacademy.com](mailto:gwilliamson@thehazeleyacademy.com) .

This is without doubt the most challenging time I have ever experienced in my quarter century teaching. One of the things that helps us all turn this challenge into success is everyone's commitment to work **with** each other; never claiming to be perfect, but always aiming to keep improving.

Thank you for playing your part, it is deeply appreciated.

Mr Nelson  
**Principal**